

Privacy Policy Simba Health



Simba Health Foundation, Ede

Chamber of Commerce number: 30153099

Version dated 15 june 2021

Adopted on July 13 2021 in a regular board meeting

Document-owner: Marjo Stoter, Secretary Simba Health

Archive number:

Simba Health profile

We are Simba Health, a Dutch non-profit organization that has been providing and developing specialist medical care for several decades for the most vulnerable populations in the Lake Zone of Tanzania. We do this in close collaboration with Mission Hospitals and doctors in the region. For example, we do this by providing capacity building, by supporting through surgical interventions, purchasing medical equipment and medicines, and smartly integrating these and our medical options with the work done at the local level by health care workers.

Based on our motto:

"Changing the world, one person at a time"

....and from the metaphor:

A sustainable medical bridge with a strong foundation in both the Tanzanian Lake District and Western Europe.



Mission

Our mission is to help achieve the WHO 2030 goals: safe surgical and anesthesia care for all! Simba Health consists of an enthusiastic group of Dutch volunteers with a vision for and broad experience in the development of specialist medical care in Tanzania. For decades, our medics (and supporters) have played an important role in various mission hospitals in the Lake Victoria area in Tanzania. Several times a year there are multidisciplinary missions comprising of doctors, nurses, plaster cast masters, OR assistants, psychologists and midwives.

Several generations of doctors/specialists have worked in various hospitals. Simba Health brings a high level of medical knowledge to the populations with medical needs in Tanzania. Based on our extensive living and working experience in Tanzania, we know how to best respond to the local needs, with our knowledge, resources and opportunities. Based on this mission, we have worked hard in the last years to develop a stronger medical bridge.

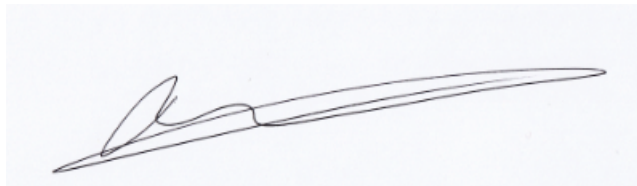
Simba Health uses the following principles in the implementation of its Privacy Policy:

- Less data is better than as much data as possible: only keep what is allowed and adds value to the work of Simba Health
- For the personal data we collect, permission is requested in advance, clearly stating the preconditions under which this is done.
- As a foundation, we are always accountable for the way in which we handle personal data of donors, employees and volunteers. A dialogue is always conducted in the event of complaints; we are committed to finding a solution together with the person concerned. If that does not work, we engage a mediator at Simba Health's expense who will guide the process to reach a mutually supported outcome.

Ede, June 2021

On behalf of the entire board,

Rene Ravenhorst

A handwritten signature in black ink, appearing to read 'Rene Ravenhorst', is written over a light blue horizontal line. The signature is fluid and cursive, with a long, sweeping tail that extends to the right.

Chair of Simba Health

Index

Preliminary provisions

Article 1: Definitions

Article 2: Scope

Article 3: Objective of data collection

Article 4: Controller

Organization and management of personal data

Article 5: Filing

Article 6 : Confidentiality

Article 7 : Access

Article 8 : Security measures

Article 9 : Storage and destruction

Obtaining and providing personal data

Article 10: Obtaining personal data

Article 11 : Provision of personal data

Rights

Article 12 : Rights of the data subject(s)

Article 13 : Complaints

Final provision

Article 14 : Amendments

INTRODUCTORY PROVISIONS

Article 1 Definitions

Donor / interested party: a person or organization that donates once or repeatedly to Simba Health and who wants to be kept informed of the activities of Simba Health by e-mail or otherwise.

Participant in the network: a physician or supporter who is occasionally or regularly sent to Tanzania to work **in** support of the pillars of Simba Health.

Supplier(s): individuals, networks or organizations that donate resources for Simba Health's broadcasts and activities and want to stay informed about Simba Health's activities and needs.

Personal data stored at Simba Health consists of the following:

- E-Mail address of involved donor, participant or supplier
- Name and address details for participants (in connection with formalities regarding medical registrations)
- Mobile phone number (for reconciliation)
- Professional registration data of physicians in NL (for testing and safeguarding quality of medical action under Simba Health)

Article 2: Scope

2.1 These regulations apply to any storage and processing of personal data in connection with the cooperation of Simba Health and its partners.

2.2 These regulations concern any form of data collection, regardless of whether it takes place orally, in writing or electronically.

Article 3: Objective of data collection

3.1 The objective of data collection is to be able to realize the medical and organizational goals of Simba Health. This is only possible with an overview of those who support us, the participating partners and any suppliers.

3.2 Personal data is only collected insofar as it

- a.gives management information at a strategic level
- b. ...is necessary for concretizing the collaboration between the board and donors, participants or suppliers
- c. ... is necessary for accountability to the donors and network

3.3 The legal basis(s) for the collection of personal data by Simba Health are included in Article 6 of the GDPR. Simba Health has drawn up a Register of Data Collection Activities, in which the data collection objectives are elaborated. See Attachment 1.

Article 4: Controller

4.1 Simba Health is the controller (as referred to in the GDPR) for the collection of personal data of donors, participants and suppliers. Within the board, the secretary is the 'GDPR officer'. The board determines the purpose and means for the collection of personal data. This means that the board of Simba Health decides which personal data is collected, for what purpose and in what way.

ORGANIZATION AND MANAGEMENT OF PERSONAL DATA

Article 5: Filing

5.1 The processing of personal data is done in such a way that the goals referred to in Article 3 can be optimally achieved. Simba Health uses the following principles:

- a. personal data is stored in a digital file
- b. A short digital report is also available for participants about ambitions, preferences and other topics that determine deployment during the broadcasts (Recruitment role of the board).
- c. contact persons are kept for suppliers

Article 6: Confidentiality

6.1 Simba Health as well as its cooperation partners are obliged to observe confidentiality with regard to (the collection of) personal data. For example, information about who donates, participates or provides supplies will not be shared by Simba Health unless prior approval has been given, such as for the annual report or information emails.

6.2 The duty to observe confidentiality as referred to in the previous paragraph also extends to colleagues or partners with whom the collaboration has since ended. Confidentiality therefore remains a permanent obligation.

6.3 If a leak occurs in the data management and confidentiality is under pressure, for example in the event of lost data via Stick, digital intrusion, or improper exchange in mail or telephone, Simba Health will immediately report this to the possible victim(s). It is made explicit what the consequences can be and how they can be solved, preferably through dialogue. In addition, where necessary, this will also include potential compensation to be made.

Article 7: Access

7.1 For the proper execution and support of the service, access to the personal data is limited to:

- a. all board members of Simba Health for perusal
- b. the controller, to the extent necessary for the performance of its duties, with the mandate to amend

Article 8: Security measures

8.1 Simba Health has taken appropriate technical and organizational measures to prevent the loss of personal data or unlawful use.

- We only store things digitally; there are no physical files
- Digital personal data is processed in secure computer systems or locations for document storage. The PCs of board members Simba Health are accessible via a login process. The storage of data has a daily backup and is located in a secure environment
- The Simba Health website has cookies for basic Google analytics; these are not traceable to persons and this data is never consulted or shared.

Article 9: Storage and destruction

9.1 Simba Health stores the data of donors, participants and suppliers for a maximum of two years after the last contact. An annual check is carried out to determine whether there is still 'contact?' between the person concerned and the foundation.

9.2 Personal data will not be destroyed in these cases or in relation to a data subject before the end of the retention period:

- ☐ a complaint has been submitted to Simba Health or the Dutch Data Protection Authority;
- ☐ legal proceedings have been initiated against or by Simba Health. After the complaint has been settled, or after the end of the legal proceedings, destruction will still take place.

OBTAIN AND PROVIDE PERSONAL DATA

Article 10: Obtaining personal data

10.1 The basic principle is that the data subject(s) themselves share the necessary personal data with Simba Health.

Article 11: Provision of personal data

11.1 For the provision of personal data to a third party, unless there is a legal basis, prior written consent is requested from the data subject(s).

RIGHTS

Article 12: Rights of the data subject(s)

12.1 The data subject(s) has/have various rights under the laws and regulations in connection with the processing of personal data. These rights are included in Chapter III of the GDPR and include the following:

- ☑ The right to access personal data (Article 15 of the GDPR) and the right to request correction or deletion of your personal data (Articles 16 and 17 of the GDPR).

You can exercise these rights as data subject(s) by submitting a written request to the secretary of Simba Health. The request will be handled within a period of three weeks. Does your personal data appear to be incorrect, incomplete or irrelevant? Then you can make an additional request to have your personal data changed or complemented (Article 16 GDPR).

You can, in a number of cases, request the removal or deletion of your personal data (see Article 17 of the GDPR).

If you want to receive the (digital) personal data that Simba Health has collected from you, you can invoke your right to data portability (Article 20 GDPR). This means that you will receive your personal data in a form in which you can easily pass it on to another organization if you wish.

You can also request the restriction of the collection of your data or object to it (Articles 18 and 21 GDPR)

Article 13: Complaints

13.1 Any data subject (donor, participant or supplier) whose personal data Simba Health processes can ask questions or submit a complaint in writing. For example, this can be about the collection of personal data or how Simba Health responds to your privacy-related questions. You can send your complaint, at the attention of the Secretary, to:

Simba Health, the Board

Through; secretary@simbahealth.org

You can also submit a complaint about the collection of personal data to the Dutch Data Protection Authority.

13.2 A complaint as referred to in paragraph 1 will be handled in accordance with the Simba Health complaints procedure. This is available on request.

FINAL PROVISION

Article 14: Amendments

14.1 These regulations may be amended or withdrawn at any time by the controller.

14.2 These regulations may be cited as: Simba Health Privacy Regulations.

Attachment 1: Register of Data Collection Activities of Simba Health

(in progress in English version. Meanwhile please see Dutch version)

With whom does Simba Health have data sharing?

- Does not apply